

# Athens Township

Athens County, Ohio

## APPLICATION FOR SIGN PERMIT

Athens Township Zoning Resolution §10.01 (1) and Ohio Revised Code §519.17

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*Athens Township Zoning Resolution §10.01 (1) "...No person shall locate, erect, **construct**, reconstruct, enlarge, or structurally alter **any** building or **structure** within the territory included in a zoning resolution without obtaining a zoning certificate, if required under section 519.16 of the Revised Code, and no such zoning certificate shall be issued unless the plans for the proposed building or structure fully comply with the zoning regulations then in effect..."*

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**PERMITS FOR START OF CONSTRUCTION ARE VALID FOR ONE (1) YEAR FROM DATE OF ISSUANCE  
WORK MUST BE COMPLETED WITHIN TWO (2) YEARS OR A NEW PERMIT OBTAINED**

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Project Address/Parcel ID #(s): \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
Street City State Zip code

Phone: ( ) \_\_\_\_\_ e-mail: \_\_\_\_\_

Applicant Name (if different than Owner): \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
Street City State Zip code

Phone: ( ) \_\_\_\_\_ e-mail: \_\_\_\_\_

Zoning district: (check one):  R-1  R-2  R-3  B-1  B-2  LLR  OS

Type of sign(s) proposed: (check all that apply):  Wall  Projecting  Pole or Pylon

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### DEFINITIONS:

- **Sign:** Any visual communication, display, object, device, graphic, structure, or part, situated indoors or outdoors, or attached to, painted on, or displayed from a building or structure, in order to direct or attract attention to, or to announce or promote, an object, person, service, product, event, location, organization or the like, by means of letters, words, designs, colors, symbols, fixtures, images or illuminations.
  - a) "**Sign, on-premises.**" Any sign related to a business or profession conducted, or a commodity or service sold or offered upon the premises where such sign is located.
  - b) "**Sign, off-premises.**" Any sign unrelated to a business or profession conducted, or to a commodity or service sold or offered upon the premises where such sign is offered.
  - c) "**Sign, illuminated.**" Any sign illuminated by electricity, gas, or other artificial light including reflecting or phosphorescent light.
  - d) "**Sign, lighting device.**" Any light; string of lights, or group of lights located or arranged so as to cast illumination on a sign.
  - e) "**Sign, projecting.**" Any sign which projects from the exterior of a building.
- **Structure:** Anything constructed or erected, the use of which required a permanent location on the ground or attached to something having a permanent location on the ground, **including advertising signs**, billboards, pergolas, farmers roadside stands, TV dishes and/or satellite dishes (disc), but not including fences or walls used as fences.
- **Building:** A structure that has a roof supported by columns or walls. When separated by a division wall without an opening, each portion of such building shall be deemed a separate building.

**APPLICATIONS FOR SIGN PERMITS MUST CONTAIN THE FOLLOWING INFORMATION:**

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- 1. Signed and Completed Application, including all information required below.
  - 2. Site plan drawn to scale illustrating:
    - a. Lot size and dimensions.
    - b. Location and size (face area in square feet) of any existing sign(s) on the premises.
    - c. Location and size (face area in square feet) of all proposed sign(s) on the premises.
    - d. Area in square feet of building space available to the public.
    - e. Height from ground to top for pole/pylon sign(s). (if applicable)
    - f. Distance from sign(s) to adjacent property lines and the public street right-of-way for pole/pylon sign(s). (if applicable)
    - g. Location of aerial utility lines and distance from proposed pole/pylon sign(s). (if applicable)
    - h. Location of any exterior lighting fixtures used to illuminate the sign(s). (if applicable)
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By my signature I hereby certify that the facts, statements, and information presented in this application and any documents attached hereto are accurate, true, and correct to the best of my knowledge and belief. I hereby understand and certify that any misrepresentation or omissions of any information required in this application may result in the application being delayed or denied by Athens Township.

**I hereby certify that I have read and fully understand all the information required in this application and have reviewed and understand all applicable requirements of the Athens Township Zoning Resolution.**

Property Owner: \_\_\_\_\_  
Signature Printed Name Date

Applicant/Lessee: \_\_\_\_\_  
(if other than Owner) Signature Printed Name Date

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**RETURN APPLICATIONS TO THE OFFICE OF THE ATHENS TOWNSHIP BOARD OF TRUSTEES,  
313 W. UNION STREET, ATHENS, OHIO 45701  
OR EMAIL AS AN ATTACHMENT TO ZONINGATHENSTWP@GMAIL.COM**

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**FOR OFFICIAL USE ONLY**

Application No: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Zoning Inspector's comments: \_\_\_\_\_  
\_\_\_\_\_

**Approved**         **Denied**     **Referred to BZA**

\_\_\_\_\_  
Zoning Inspector's Signature

\_\_\_\_\_  
Date